Steps in filling Online College Admission Form

Go to - https://enrollonline.co.in/Registration/Apply/GNCM

1. Fill the details as required. Create "Username" & "Password" of your choice.
2. Click on "Register" You will get a message as "Registered successfully!".
   Username and Password sent on Registered Mobile No. "OK".
3. Click on "OK". You will get a Page for – "Username and Password"
4. Enter Username and Password and Click "Login" and "Accept"
5. A new page opens with the following : Apply for – " Please Select "
6. Click on "Please Select". You will get "Postgraduate"
7. Select "Postgraduate" and click "Continue"
8. Fill in all the details under various sections: **Personal Details, Address, Education, upload Photo & Signature, Course Selection, Last Qualifying exam., Documents, Subject, Payment and Confirm application** in the subsequent pages as per the instructions.
9. <u>**Documents to be uploaded with admission form**</u>:-
   1) Grade Cards : **Sem-I to VI**   3) H.S.C. Marksheet
   4) Aadhar Card   5) Eligibility Status Report
   6) NOC from previous College   7) Gap Certificate (if applicable)
   8) Caste Certificate (if applicable)

   Note: **Transfer Certificate (only for students of other colleges to be submitted after admission)**
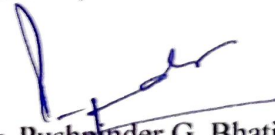
10. In each section, Click "Save & Next" after filling the required details to proceed to the next section.
11. Students must pay the registration fees of Rs.100/- only through the online process.
    At the last stage, Click "CONFIRM APPLICATION"

(**Note**: Before clicking confirm application, Click "PREVIEW APPLICATION" to ensure the correctness of entire process and information filled in.)

12. **Keep printout of Application Form** and **Registration Fees Receipt** for your reference.
    <u>**Note:**</u>
    The **fees shouldbe paid immediately** on receiving the confirmation message/mail.
    The <u>claim will be lost if the payment is not done by the next day</u> after receiving the confirmation message/mail.

Dr. Pushpinder G. Bhatia
Principal