



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

GURU NANAK VIDYAK SOCIETY'S GURU
NANAK COLLEGE OF ARTS, SCIENCE
AND COMMERCE

- Name of the Head of the institution **DR. PUSHPINDER G. BHATIA**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9321734389**
- Mobile No: **9594611112**
- Registered e-mail **admin@gurunanakcollegeasc.in**
- Alternate e-mail **principal@gurunanakcollegeasc.org**
- Address **SION KOLIWADA, GURU TEGH BAHADUR NAGAR**
- City/Town **MUMBAI**
- State/UT **MAHARASHTRA**
- Pin Code **400037**

2. Institutional status

- Affiliated / Constitution Colleges **AFFILIATED**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **UNIVERSITY OF MUMBAI**
- Name of the IQAC Coordinator **DR. RAMRAJ T. NADAR**
- Phone No. **9930184010**
- Alternate phone No. **9321734389**
- Mobile **9930184010**
- IQAC e-mail address **iqac@gncasc.org**
- Alternate e-mail address **ramraj@gncasc.org**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.gurunanakcollegeasc.in/>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.gurunanakcollegeasc.in/wp-content/uploads/2023/08/2022-2023-ACADEMIC-CALENDAR.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A+	3.35	2023	27/10/2023	26/10/2028

6. Date of Establishment of IQAC **29/09/2005**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Research Promotion through Under Graduate Research Program and Research Guidance to Ph.D.Students.

Faculty Development Program for skills up-gradations and strengthening online teaching through e-content development.

Students Counselling for mental health and fitness of the students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Research Promotion	Students guided by teachers through research project. Six Research Projects were presented at Avishkar Research Convention. One Research Project selected for Final Round. RAC conducted research colloquium for research schoolers.
Digitization	New modules are added in the existing ERP for admission, fees payment, examination and Monthly Salary Slip. G-suite purchased for LMS.
Faculty Development	Teachers were fully trained for online teaching learning evaluation through faculty development program and workshop.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	29/04/2023

14. Whether institutional data submitted to AISHE

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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gurunanakcollegeasc.in/wp-content/uploads/2023/08/2022-2023-ACADEMIC-CALENDAR.pdf				
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6.Date of Establishment of IQAC			29/09/2005		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s)			Yes		

<p>and compliance to the decisions have been uploaded on the institutional website?</p>		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	<p>View File</p>	
<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>	
<ul style="list-style-type: none"> • If yes, mention the amount 		
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<p>Faculty Development Program for skills up-gradations and strengthening online teaching through e-content development.</p>		
<p>Students Counselling for mental health and fitness of the students.</p>		
<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>		
Empty space for plan of action and outcome		

Plan of Action	Achievements/Outcomes
Research Promotion	Students guided by teachers through research project. Six Research Projects were presented at Avishkar Research Convention. One Research Project selected for Final Round. RAC conducted research colloquium for research schoolers.
Digitization	New modules are added in the existing ERP for admission, fees payment, examination and Monthly Salary Slip. G-suite purchased for LMS.
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee	29/04/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	20/01/2023
15. Multidisciplinary / interdisciplinary	
<p>NEP, 2020 aims to develop intellectual, aesthetic, social, physical, emotional, ethical, moral dimensions of the personality of an individual. Guru Nanak College of Arts, Science and Commerce offers 03 UG programs in Humanities, Science and Commerce and 06 applied programs in Banking and Insurance,</p>	

Accounting and Finance, Multimedia and Mass Communication, Management Studies, Financial Management and Information Technology to over 3500 students. Apart from these certificate courses in Accountancy, Tally, Microcontrollers, Horticulture, Economic Geography, Science Communication (UGC recognized) are offered. Post Graduate (PG) programs in Analytical, Chemistry, Organic Chemistry, IT, Hindi, Commerce expose students to interdisciplinary areas of study. Staff undertake collaborative research projects & post-doctoral studies in Biophysics, Material Science. Students have completed projects in Foundation Course, thus getting exposure to multidisciplinary areas. The college has signed MOUs with ICT, Sophia College, Ajmer, Vidyalankar Institute of Technology Mumbai, SIES College- Mumbai and University of North America- Washington through which multidisciplinary programs can be introduced for compliance with NEP guidelines

16. Academic bank of credits (ABC):

The NEP 2020 envisions an education system that allows the learners to pursue multidiscipline programs at the UG level with multiple exit and entry options and the flexibility to choose the course and the institute. Guru Nanak College which is affiliated to the University of Mumbai, is registered under the UGC's Academic Bank of Credits. Students and staff have undergone orientation sessions to enable registration. A Nodal Officer is appointed to coordinate the exercise. All students of the College have registered themselves and are issued a unique ABC id. All reports/marklists are uploaded on this eLocker. The College has collaborations with a number of organisations within the country and an International MOU with the University of North America. The Institution plans to keep a record of credits earned by a student owing to completion of add-on / skilled courses also too. Teaching faculties are being trained in creation and use of pedagogies for online teaching and also in designing study material, activities in the respective disciplines. The ERP in the College supports the ABC and is ready for future changes with implementation of the NEP.

17. Skill development:

Title : GNC - KAUSHAL Objectives: To offer add-on, supplementary, certification courses aimed at developing multiple skills in learners to make them globally competent, thus making them employable and also promote an entrepreneurial mindset. Context: The fourth Industrial Revolution Industry 4.0 is seeing a social, political and economic shift from the digital age of the 1900s

and early 2000s. In this age of cloud computing and AI and speed, technical, social and emotional skills of learners' need to be revisited. Along with the regular University - prescribed curricula, the enhancement of these skills. is the hallmark of a good Higher Education System. Even today, 92% of students enrolled in the College come from financially challenged families with an annual income of > 2 lakhs. The opportunities to pursue add-on training and acquire any other certification besides the Academic programs are very rare and inaccessible to them. Guru Nanak Vidyak Society, the College arrangement is committed to bringing these avenues for development within reach of its learners.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

College is geared to promote Indian Languages, Art, Culture and Concepts of Indian Knowledge System into the academic disciplines. A 'GNC Language Centre' offers courses in Marathi, Persian, Gurumukhi, Sindhi. Courses in Vedic Mathematics are offered by students. The College has a 'Sikh Study Circle' to promote learning of the Sikh history and its evolution and to expose students for the Sikh values and traditions, through various activities like Seminars, participation in Langar, Gatka etc. The 'Fine Arts Circle' conducts workshops in traditional arts of Mehndi, Rangoli, Warli painting, Phulkari embroidery, Tie and Dye cloth designing..

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curriculum is prescribed by the University of Mumbai. Outcomes of Courses, Program Outcomes and Program Specific Outcomes are clearly defined. Quality of education can be assured through mapping and alignment of these outcomes. Teachers have been trained in Teaching pedagogies and mapping of outcomes with assessment and achievement of students of ensure Quality of teaching..

20.Distance education/online education:

Extended Profile

1.Programme

1.1 589

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3324

Number of students during the year

File Description	Documents
Data Template	View File

2.2 394

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 1119

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 93

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 98

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	589
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3324
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	394
File Description	Documents
Data Template	View File
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File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	93
File Description	Documents
Data Template	View File

3.2	98
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	32
Total number of Classrooms and Seminar halls	
4.2	240.73
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	308
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College has well-defined curriculum delivery plans to ensure consistent teaching and regular monitoring. The curriculum prescribed by the University of Mumbai(UoM) is adhered to by the college. Faculties are actively involved in curriculum planning & designing in the Board of Studies (BoS) at the University level & suggest changes to the course curriculum. Teachers make semester-wise lesson plans and it is shared with students. Teachers maintain a diary that is regularly checked by HODs, Vice Principal & Principal. Add-on courses are planned in accordance with the academic calendar. In addition to regular lectures, e-resources such as videos, ppt, youtube channels, simulation videos are developed by faculties for effective curriculum delivery. Feedback is taken from students. All faculty members regularly attend workshops and seminars related to curricula development and teaching to stay updated.

Regular and Supplementary Examinations are planned in advance by

the Examination Committee in line with the UoM timeline and adherence to academic calendar. Result Analysis is done at the end of each semester and review meetings are held department wise. Academic Audit is conducted as well.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college ensures effective teaching-learning pedagogy through continuous assessments conducted after learners complete modules. Based on the guidelines provided by the University of Mumbai, the IQAC prepares an Academic Calendar consulting with the Principal, Vice-Principal, and Examination Committee. It is published on the college website. Teachers create lesson plans for each semester and share them with students. Internal evaluations are conducted with a two-week notice. In addition to the required internal evaluations mandated by the university, students participate in hands-on training and practical projects to enhance their readiness for employment. Students have access to model question papers and past University question papers, which are accessible in the college library (Repository). The timetable is prominently displayed on the notice boards. Examinations are scheduled ahead of time to align with the University timeline. At the conclusion of each semester, department-wise review meetings are conducted. Suggestions and feedback are provided by the Principal, Vice-Principal and a team of senior teachers.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are

A. All of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

7.28

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

242

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The major courses offered by the institution integrates issues relevant to Professional Ethics or Gender or Human Values or Environment and Sustainability. They are mostly part of Generic Elective courses under Choice Based Credit System.

Gender: The Foundation course in all programmes focuses on topics such as growing social problems, Contemporary Society challenge and gender issues which aims at promoting gender equality. The course creates awareness and provides information regarding the problems and violence faced by the women, representation of women in media, difficulties and problems faced by physically and mentally challenged, etc. The students are encouraged to take up the projects and presentations related to various gender issues.

Environment and Sustainability: The Institution made it

compulsory "Environmental Studies" as compulsory course for certain programmes in their regular curriculum to create awareness among the students pertains to various environmental issues. The courses cover the topics such as Disaster Management, Waste Management, Environmental Protection, etc.

Professional Ethics and Human Values: The Institution have topics in the curriculum to inculcate general knowledge about the Indian constitution, ethical responsibility towards society, human rights, etc. The course makes the student to gain knowledge about fundamental duties, electoral process, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1545

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gurunanakcollegeasc.in/wp-content/uploads/2024/04/Feedback-Analysis-Report-2022-23-merged.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of sanctioned seats during the year**

4374

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

3324

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers use different teaching methods to accommodate different learning styles and abilities of the students.

The College has set up various information centres and learning labs such as the Language Lab and the Finance Lab for students to access additional help.

Peer-to-peer learning where advanced students help their peers and create a collaborative environment.

The College has established programs that meet the needs of advanced students and provide them with challenging and stimulating courses.

It also offers extracurricular activities, workshops and competitions to further engage advanced students. A combination of these strategies helps create an inclusive learning

environment that meets the needs of both advanced and slow learners.

For Slow learners:

- Remedial lectures
- Bridge courses
- Soft skill training
- Peer teaching through games
- Transaction analysis

For advanced learners:

- Power point presentation competitions
- Workshops and webinars
- Report writing
- Debate competition
- Essay competition
- Elocution competition

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3324	93

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College is making a continuous effort to accomplish the goal of excellence in teaching and strives to ensure a better understanding of course material, student - centric methods of instruction are adopted. Experiential Learning Methodologies such as visit to APMC market to give positive professional

practices and skill sets to students, visit to Nehru Planetarium, visit to fruit, flower and vegetables exhibition by BMC (Department of Botany), How to file ITR (by BFM department) live steaming of Union budget, Mathletes (games based activity), visit to Kala Ghoda festival to give a broader view of the world and an appreciation of community, visit to Vidhan Bhavan to enhance political knowledge of the students.

- Participative Learning Methodologies like Seminars, Guest Lectures, Webinars on topics such a seminar on big data technologies, session on commodity derivative market, seminar on career opportunities in IT management, session on Saksham, investor awareness program on capital market, helps students to make positive choices and maintain overall development. Competitions in Inter Collegiate Essay Writing, Elocution, Debates, Poster making and Quiz are arranged to promote participation developing skills. Movie screening like Patthar Panchali.

Problem Solving Methodologies like Case studies for exploring Law the teachers give personal attention to students in groups of 20 to 30 while conducting practical sessions in Physics, Chemistry, Botany, tutorial sessions in Maths and Communication Skills which further strengthens the analytical and thinking skills of students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The campus is Wi-Fi enabled and classrooms and seminar rooms are equipped with ICT infrastructure such as computers, LCD projectors, microphone and audio-visual facilities to assist teaching. The college possesses a Learning Management System (G-Suite Education License) through which faculties and students have been allotted official email ids within the gncasc.org domain to conduct online classes with ease.

Use of ICT by Faculty

A. PowerPoint presentations- Teachers and guest experts deliver lectures, seminars and workshops with the use of following ICT Tools such as: PowerPoint presentations Excel spread sheets (for solving practical problems)

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Platforms such as Google Classroom (for sharing study material, assignments, tests), Google Meet (online lectures, webinars) were used

E. Streaming of YouTube videos Simulation links Live telecast of budget sessions

F. Online competitions- Various events such as Poster making, Project presentations, Quiz, and Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

93

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

93

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

28

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated to University of Mumbai and follows all guidelines set by the University for conducting the examinations, declaring results and dealing with grievances.

Exams are conducted on behalf of the University as per Examination calendar made at the beginning of each academic year. There are papers of 100 marks as well as 80/75/60 marks for Theory/External exams with 20/25/40 marks of internals respectively, which are conducted through Projects, Presentations and Practicals carried out in a well planned and systematic manner.

All the internal exams are taken in College premises. An official notice is issued to students with topic, mode and date of internal exam. Frequency of internal exams which are the part of theory papers is one in each semester. Internal exams which are not the part of theory paper and are taken only for the purpose of regular evaluation varies according to the courses which are 1-3 per semester.

After the internal exam is over in first round, a defaulters list is displayed on WhatsApp platform with a next date of exam. In all two to three rounds are taken in internal exams so that no students fail in internals. Internal examination procedure is well planned and systematic.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

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All notices are displayed on the College Website, Notice Boards and official College groups on WhatsApp platform.

Internal examinations marks are separately submitted to the examination which are published along with the final result of theory exams. Results are generally declared within four weeks from the last day of exam.

In case of application by student, a proper checking of the date and mode of submission of internal project is done if grievance is found genuine, students is provided with new result and if grievance is not found genuine students marksheet is retained and student has to appear in ATKT exams as per schedule. The Examination System is designed to deal efficiently with grievances if any, transparently and timely.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

Link is attached below

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gurunanakcollegeasc.in/academic/outcomes/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College is affiliated to the University of Mumbai, the institution follows the curriculum designed by the University of Mumbai.

Course outcomes are well written considering the SMART principles: -

- Specific
- Measurable
- Achievable
- Relevant
- Time-bound

Dissemination of outcomes to students: - During orientation programme, the Heads of the departments create awareness on Programme Outcomes (POs) and Course Outcomes (COs). The faculty members inform the students regarding the course outcomes and create awareness about the need & process to attain the course outcomes.

Modes of Communication of outcomes to teachers: - Induction programmes are conducted to create awareness on Programme Outcomes (POs) to be achieved by faculty members. Training on OBE & Bloom's Taxonomy is provided to help the teachers identify achievable learning goals and develop plans to meet them.

Course outcomes are assessed through: -

- Internal Examinations

- Semester-end theory examinations
- Practicals and Projects

Programme outcomes & Programme specific outcomes are attained through courses. Each course outcome addresses a sub-set of POs and PSOs. For each course, attainment is calculated and measured.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

783

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102835/2.7.1_1679649194_9889.xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

The college motto 'Come in to learn and go out to serve' is reflected in the multiple activities undertaken by students. Being a centre of excellence in teaching and research in Higher Education, the college aims at transforming students into a globally competent human resource. Strong relationships have been built with the local community, local administration, and schools in the vicinity and non- government organizations (NGOs). During the Academic year total 10 extension activities were carried out by NSS, DLLE, Environment monitoring Cell, Gender Sensitization Cell and various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

967

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college ensures effective delivery of curriculum and holistic development of students which is supported with help of well-maintained campus. The campus is spread over 1500 sq. mts and housed in a six storeyed building.

To facilitate effective teaching-learning, the institution has adequate infrastructure which is shared by all programmes.

Classrooms and Laboratories:

Classrooms (Total) (with LCD Projectors)

31

Science Laboratories:

Physics

1

Chemistry

4

Botany

1

6

Computer Laboratories

5

Media Laboratory

1

Psychology Laboratory

1

Computing Equipment:

The Institute's IT Facilities are:

- 308 Computers and laptops
- 08 Printers cum scanners
- 23 Printers
- 39 Projectors
- 05 Photo copy machines cum scanners
- 01 Scanner
- 02 Digital writing tablets
- 05 Bluetooth speakers

All systems are connected to 100 MBPS broadband Internet through LAN connections. The entire campus is under the surveillance of 107 CCTVs installed at strategic locations. Public Address Systems are set up in all classrooms and seminar halls.

Library:

A spacious and fully automated Library is available in the college. Braille and audio books are available for visually impaired students. A Reading room and a semi open reading area is provided on the third floor to encourage students for peer-to-peer learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.gurunanakcollegeasc.in/wp-content/uploads/2023/03/Geotagged-Photos.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To ensure the overall development of a student the college promotes rich culture of extra-curricular activities.

The following facilities are available for various extra-curricular activities:

1. Cultural Activities

For effective organization of various cultural activities, the college has a 650-Seater Auditorium with state- of-the-art facilities, 02 Multipurpose halls and an open Quadrangle space. An AV Seminar room is used for blended learning/ flipped classroom. An Activity Room is available for students to practice for various cultural programmes.

1. Sports Activities

The college boasts of a ground of 741.1 sq. mts. area to conduct various outdoor sports activities. There is a gymkhana of 118.54 sq. mts. area to conduct indoor games. Various sports equipment such as carrom boards, stands, table tennis table, table tennis bat, chess sets and footballs are available at the gymkhana.

3) Gymnasium

A well-furnished gymnasium is available in the college premises. Gym equipment such as dumbbells, bench press, incline bench press, decline bench press, double bar exercise, cross cable machine, rod, back pressure machine, pec deck and plates of various weights are available in the gymnasium.

4) Yoga Centre

The college has a yoga centre to ensure physical and mental

fitness of staff and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.gurunanakcollegeasc.in/wp-content/uploads/2023/03/Geotagged-Photos.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

32

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

21.90

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the Institution is fully automated with SLIM 21 (System for Library Information and Management) Version 3.8 from Algorithms Consultants Pvt Ltd, Pune, Maharashtra. It is a modular, user friendly and integrated Library Management Software. The year of automation is 2014. OPAC is available in LAN. It has UNICODE based multilingual support for Indian and foreign languages and compliant to International Standards such as MARC21.

All Books are bar-coded & Barcode laser scanner is used for Book transactions at the Circulation Counter and Stock Taking. Book Bar code, Book Spine Labels, Book Card Labels & User's Bar codes are generated through the software.

N-List, a consortium of e-Books and Journals is available to the Staff and Students from 2011. N-List gives access to over 6000 Academic Journals and over 2 lac Books.

Institution has access to e-Journals, e-Shodh Sindhu & e-Books through UGC N-List Program.

Library Telegram Channel: It was created in 2021.
<https://t.me/+VidofAWSnEZhMmNl>

College Digital Institutional Repository:

College Library has created College Digital Institutional Repository by using DSpace- an Open-Source Software. It provides open access to College's digital assets (event photographs, Videos, etc.), published papers in the Academic Journals, PPTs, lecture notes, question papers, and other e-resources. It is an Academic Archive and Knowledge Bank of the College.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-

B. Any 3 of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.24

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27.984

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college strives to upgrade its IT equipment with better

configurations.

The college has well equipped classrooms with ICT facility and laboratories such as Media Lab, Language Lab and IT Lab. The college has upgraded its G-Suite Education Licence in 2020.

The library is fully automated with IILMS with separate library website. Attendance of teaching and non-teaching staff is recorded in the biometric system (includes Face recognition).

There are 17 WI-FI routers with safe and secured network.

Since 2019-2020, the internet bandwidth was enhanced to 50 MBPS for Administration office and 100 MBPS for the computer laboratories.

The college has 3 smart classrooms, 308 units (computers and laptops), 107 CCTV cameras, 39 projectors, 23 printers, 8 all in one printers, 5 xerox machines, 1 scanner, 2 graphing calculators, 2 digital writing tablets, 2 recording mics, 5 bluetooth speakers, 25 Raspberry Pi kits (pocket computer) and its additional components.

The college has introduced usage of Microsoft ERP.

Licensed software

Windows 10, Microsoft Office 2016, Antivirus - Quickheal

Open-source software

Cisco packet tracer 7.3, R-Tool/R-Studio, Microvision Keil, QGIS, Python 3.7, Visual Studio 2012, mysql 5.5, Scilab and many other software

The college renews Quickheal Antivirus software every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

308

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

106.94

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has explicit system and policies to ensure proper utilization and maintenance of academic and support facilities.

Maintenance: -

The College has a College Development Committee to develop and improve the infrastructure and to monitor the upkeep of physical, academic and support facilities. Time tables are framed by the Time Table committee as per requirements and availability of the classrooms. There is optimum utilization of laboratory resources fulfilling the needs of the course requirements and different time slots are allotted by cautiously drafting the time table

Computer/ICT facilities are provided to all the departments and administrative staff. Yearly upkeep contracts have been endorsed with outer organizations for support of ICT gear like PCs, projectors, lifts, water filters and air conditioners.

The internet leased line and peripherals are also serviced by the technical staff. Software licenses are renewed on a regular basis and antivirus software is installed in all computers.

Feedback is taken on a timely basis to enable upgradation and improvement in the quality of services and facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

58

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

22

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1387

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1387

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

96

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

43

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student's council is created through nomination by teachers as per University prescribed guidelines. This council is a forum through which students actively participate and contribute to the promotion of the objectives of the college. All committees and cells except those related to Examination and Attendance, have student representation. The IQAC is a platform where students' voices and suggestions are put across directly to the management. Besides, the Principal regularly interacts with student representatives. During admissions, student volunteers actively participate in parent coordination on the campus. Student's Grievance Cell looks into complaints and suggestions received from the students. Committees like the IQAC and CDC have student representatives. Feedback from students on infrastructure and college service is received through this council. The members of the Student's Council act as a bridge between students and the administration. The composition of the student's council is as follows: President, VP, Jt. Secretary -1, Secretary -1. A meeting of the student's Council is conducted after the constitution. Student officers are appointed to make them responsible for their designated jobs and the sharing of ideas, information, and suggestions is achieved through this interaction. Minutes are maintained by students to instil a sense of organization in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

74

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The GNCAA conducted the following activities during the academic year 202-23:-

1. 29th June 2022, Wednesday.- "NO HONKING"

Organised by Mumbai traffic police matunga divn, residents schools n colleges.

attendance 80+ students

1. 13th July 2022, Wednesday, Guru Pournima Festival
2. Series of Interactive sessions with new alumni batch wise on 30th July, 07th Aug, 20th Aug n 27th Aug 2022.
3. 15th August 2022 Independence Day celebrations

chief guest Alumni Sri. Arvind Dubey

1. 15th October 2022, Saturday Birth anniversary of Ex President Dr. APJ Abdul Kalam.

Clean up drive at Antop Hill police station premises.

1. 19th October 2022, Wednesday Tree plantation drive at Antop hill police station premises.
2. 25th December 2022, Sunday, Christmas celebrations at Family Home.
3. 07th January 2023, Saturday GNC Alankaar '23.
4. 21st January 2023, Saturday Medical Camp at NSS Residential camp Panvel.

beneficiaries 85+ villagers benefitted during the day camp.

medicines sponsored by Dr. Rajesh Prajapati n Prakash Rajan.

1. 24th September 2022, BAMMC, Evolve with GNC Alumnus, Alumni talk speaker, Aakash Sharma - 60 students participated.
2. 18th January, 2023, BAMMC, Evolve with GNC Alumnus, Alumni talk speaker, Mr. Swapnil Kulkarni - 21 students participated.
3. 04th August, 2022, BAMMC, Evolve with GNC Alumnus, Alumni talk speaker, Rajesh Chetla - 35 students participated.
4. 03rd December, 2022, BMS, Alumni meet. - 33 students participated

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of any institution acts as its foundation, directing its path in accordance with its vision and mission. It transcends mere rules, constituting a dynamic framework embodying the essence and ambitions of the institution. When governance aligns with the institution's vision and mission, it fosters coherence, intentionality & longevity. The Guru Nanak Vidyak Society is committed to offering equitable educational opportunities to all students, irrespective of their backgrounds, recognizing education as a catalyst for youth empowerment. This commitment permeates every aspect of the college's management, evident through its website, prospectus and campus displays. Central to this governance is a profound understanding and embrace of the institution's vision and mission. Regular introspection and dialogue uphold these guiding principles, ensuring their relevance amidst evolving circumstances. By ingraining these ideals into the governance structure, every decision, policy, and action advances the institution's overarching purpose. Transparent communication and decision-making processes empower stakeholders to actively engage and contribute, fostering a sense of collective ownership and responsibility. It functions as the compass guiding every aspect of the institution's journey, ensuring fidelity to its identity & aspirations. Through transparent, inclusive and adaptive governance, institutions navigate complexities with clarity and purpose, realizing their full potential in service to stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Established in 1989, Guru Nanak College epitomizes its mission and objectives throughout its administration. This commitment is transparently communicated across various platforms including the college website, prospectus, and campus displays, ensuring all stakeholders are well-informed. The institution operates

under the guidance of a local College Development Committee (CDC) as per University guidelines, comprising representatives from both academic and non-academic sectors. The CDC collaborates with the governing body to formulate a perspective plan, guiding the college's development trajectory. Regular meetings of the CDC focus on budgetary allocations and aligning college progress with the perspective plan, with resultant recommendations forwarded to the management for implementation. Further enhancing organizational cohesion, the Internal Quality Assurance Cell (IQAC) orchestrates a comprehensive annual activity calendar, integrating inputs from diverse members to enrich students' academic engagement. The Principal, along with departmental heads and the Vice Principal, conducts regular planning sessions, ensuring a harmonized blend of curricular and extracurricular activities. Faculty appraisal forms, reviewed by the Principal, serve as a tool for intervention and improvement. High standards are set, and feedback mechanisms integrated, encouraging stakeholders to continuously refine practices towards greater efficacy. Office Administration, led by the Office Superintendent, oversees day-to-day operations. Internal audits complement external audits, facilitating streamlined financial management and organizational efficiency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Deploying an institutional strategic or perspective plan effectively requires a combination of careful planning, clear communication, and ongoing monitoring and adaptation.

The institutional strategic/perspective plan clearly outlines the institution's vision, mission, goals, and objectives. This clarity ensures that everyone understands what the institution is working towards and how success will be measured.

College Development Committee engages key stakeholders, including employees, management, board members, students and

external partners, in the development of the strategic plan. Seek their input and feedback to ensure alignment with their needs, priorities, and expectations. This fosters a sense of ownership and commitment to the plan's success. CDC also ensure that adequate resources, including financial, human, and technological, are allocated to support the implementation of the strategic plan and make adjustments as needed to optimize resource allocation. CDC establish mechanisms for monitoring progress towards achieving the strategic goals and objectives. This iterative process ensures that the institution remains responsive to changing internal and external factors.

By following these principles, institutions effectively deploy strategic plans, driving alignment, accountability, and progress towards long-term vision and goals.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.gurunanakcollegeasc.in/wp-content/uploads/2024/04/6.2.1-Strategic-Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body has meticulously formulated and disseminated a comprehensive set of college policies and procedures to cultivate an enriching educational environment. These guidelines, prominently displayed on the college website, are meticulously crafted to nurture academic growth. Leading this developmental framework is the College Development Committee (CDC), collaborating to devise strategies executed by the Principal in tandem with teaching and non-teaching staff. Endorsing tasks such as approving the annual budget, financial statements, and establishing protocols for academic progress, the CDC plays a pivotal role.

To enforce these policies, statutory and non-statutory teams and committees are established. Statutory bodies such as the IQAC and Internal Complaints Cell comprise external experts and

college personnel. At the administrative core are the Principal, Vice Principal, Examination Head, Academic Coordinator, IQAC Director, Department Heads, and various committees. Reporting directly to the Principal and Vice Principal via the Office Superintendent, administrative and support staff ensure seamless operations from admissions to examinations.

Robust feedback mechanisms and grievance redressal procedures cater to both staff and students, while recruitment strictly adheres to University of Mumbai guidelines. The college's placement cell oversees campus placements, while management fosters a bottom-up approach through power delegation and decentralization, facilitating planning and execution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.gurunanakcollegeasc.in/wp-content/uploads/2023/03/Organogram-of-GNC-1.pdf-1-scaled.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Financial grants are provided to the Management sanctioned teaching staff for undertaking minor research projects.
- A group insurance policy exists for non teaching staff.
- Teachers completing PhD are felicitated and given an increment as an award.
- Registration fees is reimbursed to staff for attending seminars, workshops and training programs.
- Maternity leave is provided by the management.
- Duty leave, study leave and medical leave is granted on relevant grounds.
- Special leave is given to the staff to pursue fellowship.
- Annual increments and performance based appraisals are done.
- Faculty Development programs (FDP) are conducted by IQAC on regular basis to train teachers in use of new technologies and methodologies.
- Yoga sessions are conducted for the staff.
- Annual health check up is arranged to ensure physical wellbeing. Free counselling and medical services are available on the campus.
- staff rooms are well equipped with air conditioner, comfortable furniture , storage spaces & clean washrooms. Admin and support staff are provided with clean restrooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

8

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**Confidential Report**

- IQAC has designed a format of confidential report which is submitted by the teaching and non teaching staff at the end of academic/calendar year.
- The confidential report is to be submitted to the respective head of the concerned department in case of teaching staff and office superintendent in case of non - teaching staff.
- The Principal scrutinizes these reports and makes suitable interventions.

Feedback

- At the commencement of the academic year, a feedback is collected from the students about the teachers performance wrt teaching aids used, conceptual clarity, knowledge, regularity, timely completion of syllabus.
- The feedback received is communicated to the teachers and suggestions for improvements are made by the Head of the

department, Vice Principal and Principal.

- Performance Based Appraisal System (PBAS) forms are submitted by the staff at the end of the academic year.
- The Teaching and Administrative staff maintain a dairy ,recording the activities undertaken on a regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The CDC passes annual budget, while Purchase Committee oversees procurement of various equipment, software, hardware, and furniture by evaluating received quotations.

N. H Raathod and Company conducts comprehensive Internal Financial Audit on quarterly basis. This audit meticulously examines the inflow and outflow of finances, as well as status of assets and liabilities, providing regular feedback. External auditors, M/s Chokshi & Chokshi, C.A., carry out Statutory Audits ensuring transparency and accuracy of company's financial records. Recommendations put forth by these auditors are promptly adhered to within specified timelines. Government auditors oversee audit of salary grants.

These Financial Audits play a crucial role in guaranteeing fair and transparent allocation and utilization of funds. Coordinators responsible for funds received from various entities like UGC, DBT, ICSSR, and ICPR prepare Utilization Reports, which are subsequently audited.

Accounts section within the college office is entrusted with managing financial resources and maintaining ledgers. A meticulously kept daily cash register is maintained, and accounting cum ERP system, driven by software tally modules, is

utilized for processing financial data which automates various functions, including Invoicing and Payroll Management, ensuring efficiency and accuracy. Additionally, security measures are overseen by a Senior Accounts Clerk for safeguarding financial information.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.31

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college, as a partially aided higher education institution, receives salary grants from the Government of Maharashtra for sanctioned positions. Management is responsible for compensating staff appointed to positions not covered by government grants. Financial resources for infrastructure development, research promotion, and student support are sourced through various means, including collected fees, Sponsorships and donations from well-wishers.

Additionally, the management aids underprivileged students through fee waivers, freeships, and instalment schemes. The alumni association contributes to student activities and outreach programs, while grants and sponsorships were received

from various other sources such as:

- Mumbai University for hosting inter-collegiate event such as DLLE and Aavishkar
- ZEAL, an inter-collegiate festival, received support from 13 businesses and industries.
- The Department of Politics and Constitution Club garnered support from 3 businesses and industries for their event

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) assumes a pivotal role in embedding quality assurance methodologies and procedures within an establishment. Tasked with crafting and updating quality policies in line with institutional objectives. IQAC establishes a blueprint for upholding and elevating standards across the board. It devises and executes diverse quality assurance mechanisms encompassing assessments, accreditation, feedback loops, and audits to ensure consistent adherence to standards throughout departments and functions. Regular evaluations enable IQAC to gauge the efficacy of these strategies, pinpoint areas for enhancement, and effectuate necessary adaptations. Moreover, IQAC orchestrates capacity-building endeavours to augment the grasp of quality assurance principles among faculty, staff, and students through workshops and seminars. Comprehensive documentation of quality assurance endeavours, coupled with transparent reporting, cultivates accountability. By identifying and advocating best practices and fostering a culture of continuous improvement grounded in stakeholder engagement and data-driven decision-making. IQAC steers the organization towards excellence in quality assurance. Ultimately, IQAC acts as a driving force in institutionalizing quality excellence by furnishing guidance, leadership, and

backing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Regularly assessing the teaching-learning process, operational structures, methodologies, and learning outcomes is vital for ensuring quality in education. Educational institutions establish a schedule for such assessments, typically at the end of academic terms, semesters, or years. Systematic collection of data includes feedback from students, faculty, and stakeholders, academic performance indicators, and operational efficiency metrics. Analysing this data through SWOT analysis reveals areas for improvement, guiding adjustments to teaching methods, curriculum updates, and operational processes. Action plans are then developed, specifying measures, timelines, responsibilities, and resources needed for implementation. Collaboration among faculty, staff, and stakeholders ensures effective execution. Progress is monitored closely, with regular reviews to evaluate impact and address emerging issues. The institution maintains records documenting incremental improvements, serving as evidence of its commitment to continuous enhancement. Feedback mechanisms ensure responsiveness to stakeholders' needs, facilitating ongoing refinement of quality assurance strategies. By following this systematic approach, the institution demonstrates dedication to providing a high-quality educational experience and achieving excellence in academic endeavours.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

A. All of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college boasts an active Gender Sensitization Cell (GSC) and has a robust Gender Sensitization Policy, Central to fostering gender sensitivity on campus, creating a congenial environment for all genders. Official internal Communication adopts a gender-neutral approach, promoting equality. Throughout the year, the college hosts programs aiming to raise awareness among students about gender inequality from an Intersectional perspective. The curriculum includes courses on gender equity, gender identity, gender-specific issues, and women empowerment. For preventing and addressing sexual harassment, an Internal Complaints Committee (ICC) is in place. The College maintains a zero-tolerance policy against ragging through an active Anti-Ragging Cell, using notice boards, special sessions and declarations to sensitize students. The institution aligns with UNSDG Gender Equity and Empowerment Goals. Regular Gender Audits are conducted, which shows that the institution has around 60% female population.

The college has a secure environment for girls and has CCTV cameras installed in the classrooms and corridors. Common room facilities and Sanitary Vending Machines are available for girls.

NSS engages in activities related to Gender Sensitisation. Student Gender Champions are selected in the College in order to address any gender related issue. Various gender issues are also addressed through Foundation Course Projects.

File Description	Documents
Annual gender sensitization action plan	http://www.gurunanakcollegeasc.in/wp-content/uploads/2023/03/Gender-Sensitization-Policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Under the Institutional Social Responsibility (ISR), the College has constituted the Environmental Mentoring Committee (EMC) with the objective of sensitizing the students and the community towards various environmental issues. The college has signed an MoU with Environment Consultant Ms. Rashmi Joshi who guides the composting project. The College has a compost pit where dry

leaves, canteen wet waste and garden waste is converted into organic manure. The organic manure obtained from the composting process is used as fertilizer for the plants, garden and greenhouse in the College. The College also has an MoU with Sampurn (E)arth Solutions Private Limited for Paper Recycling, where for every kg of recyclable waste collected the college can avail stationery made using 100% recycled paper. In the year 2022-23, 735 kgs of waste paper from the Office, Examination Unit and other departments were given for recycling, and in exchange the college received 100% recycled A4 papers. To create awareness on plastic pollution, EMC organized an Awareness Lecture on Plastic Pollution by Ms. Rashmi Joshi. To sensitize students on plastic problems and its solutions. The Dept. of Environmental Studies and EMC organized an intra-collegiate event "Less Plastic, More Life" which included competitions like poster making, elocution and short film making. 127 students participated in this event.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

<p>1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants</p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader,</p>	<p>A. Any 4 or all of the above</p>
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scribe, soft copies of reading material,
screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As a Punjabi linguistic minority institution, our college is dedicated to fostering an inclusive and nurturing environment where individuals from diverse backgrounds can thrive harmoniously. Our admission process, rooted in meritocracy, ensures equitable opportunities for all applicants, transcending barriers of caste, community, or class. We cherish the robust involvement of students from diverse minority backgrounds in our college's academic and cultural endeavours, enhancing our educational landscape and fostering mutual respect and understanding among students and staff. The institution extends fee concessions and scholarships to economically disadvantaged students, ensuring equitable access to educational opportunities.

The Political Science Department organized the Bhartiya Bhasha Utsav to honour the profound literary legacy of the Marathi language. Additionally, the Sikh Study Circle conducted the Lasani Shaheedi March, commemorating the sacrifices of the Sikh community.

Furthermore, the NSS department hosted Diwali celebrations, acknowledging its deep spiritual and cultural significance in the Indian Society. The Performing Arts Committee orchestrated the Dandiya Ras, inviting students regardless of community to revel in the vibrant festive spirit together. The institution also celebrates various days like Traditional Day and Yoga Day to promote peace and harmony.

Through these initiatives, our institution instils essential values of peace and harmony within our community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At our Institution, fostering an informed and socially responsible citizenry is a paramount endeavor. Various departments within the Institution adopt a multifaceted approach to ingrain students and staff with deep awareness and understanding of constitutional obligations, including values, rights, duties, and responsibilities.

Seminars addressing critical issues such as Animal Cruelty and Suicide Prevention Awareness served to illuminate ethical considerations and societal responsibilities. Initiatives like the Green Planters from Plastic Waste Initiative underscored our commitment to environmental stewardship and sustainable practices.

Additionally, a webinar organized on Corporate Social Responsibility (CSR) provided insights into the ethical dimensions of business conduct. Live sessions on Andha-Shraddha prompted discussions on superstitions and the importance of rational thinking.

Cultural engagement is crucial, exemplified by events like the screening of Article 15 movie, promoted reflection on social justice and equality. Educational visits arranged to Vidhan Bhavan offered first-hand insights into the governance, while interactions with esteemed figures such as the Governor of Maharashtra facilitated dialogue on civic engagement and public service.

Through these concerted efforts, our institution endeavored to cultivate a community imbued with a deep sense of civic duty, empathy, and ethical awareness, thus nurturing responsible citizens poised to contribute positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution regularly commemorates significant regional, national, and global events such as Independence Day, Republic Day, National Youth Day, Constitution Day, World Paper Bag Day, Nelson Mandela Equality Week, Human Rights Day, and International Women's Day to raise awareness among students regarding their rights and responsibilities. Various activities and competitions are arranged to instil their understanding, enrich their knowledge, and sensitize them to relevant issues. For instance, on International Women's Day, competitions

involving slogans and skits were organized. Furthermore, the college observes the birthdays of both state and national heroes. The Library also observes Marathi Gaurav Bhasha Diwas and Reading Inspiration Day annually, coinciding with the birth anniversary of the late Dr. A.P.J. Abdul Kalam. Additionally, National Mathematics Day and National Science Day are celebrated within the institution to foster a spirit of scientific inquiry among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title:** Creating Research Ecosystem
 2. **Objectives:** To promote creativity among students and establish and institutionalize solid research practices leading to the creation of a unique research culture.
 3. **Context:** The quality of education is imparted in an institute of higher education is recognized by its unique research culture. Accordingly, GNC has created a broad policy framework fro promoting Research and Development.
 4. **The Practice:** The College implements its own Research policy through a separate Research Promotion Committee that focusses on creation of robust Research ecosystem.
-
1. **Title:** Di-GNC...stepping into the digital universe
 2. **Objectives:** To create a smart, tech-savvy campus by automating admin, enhancing ICT education, promoting

digital literacy, and enhancing student experiences through digital technology.

3. **Context:** GNC focuses on enhancing global competency in education. Digital tools were adopted to streamline operations, aligning with the 'Digital India' initiative, addressing issues like a time-consuming manual admission process and improving overall administrative efficiency.
4. **The practice:** The college partnered with MasterSoft to customize its ERP system, provided Wi-Fi and hardware, and ensured students had domain email accounts. Core action groups, including admin staff, senior teachers and an 'online learning office' implemented the new workflow with tech-savvy staff mentoring seniors.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Guru Nanak College distinguishes itself through its comprehensive academic framework, offering students diverse curricular, co-curricular, and extra-curricular platforms to hone critical thinking, problem-solving abilities, and global perspectives. These cognitive shifts foster individuals known as "GNCiites," embodying the college motto of "Come in to Learn, and Go out to Serve."

The acronym delineates attributes:

- GNC—Guru Nanak College
- i—imbibing Indian Values
- i—Inclusive and Innovative Mindset
- t—Transparency of Character
- e—Eco-sensitivity

Academic enrichment is achieved through the integration of technology and mentorship, empowering students to develop

proficiency in information and communication technology (ICT). Initiatives like GNC Blossoms and Green Start-ups underscore the college's commitment to environmental stewardship, epitomized by eco-friendly festivities like Holi. Emotional well-being is nurtured through daily meditation sessions, fostering focus and harmony.

An innovative mind-set is cultivated through research endeavours, community outreach, and industry collaboration, exemplified by programs like "Two days' Workshop with Corporate Leaders" preparing students for professional life. Civic engagement manifests in initiatives like AIDS awareness rallies and Suicide Prevention Day awareness programs, reflecting a holistic approach to education.

The term "GNCiite" encapsulates a fusion of knowledge, skills, and values, emblematic of the transformative educational experience at Guru Nanak College.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action

1. Organize departmental Data and profiles for presentation to NAAC.
2. Streamline Implementation of OBE.
3. Academic and Administrative Audit to be conducted.
4. NEP Orientation for Staff.
5. Work on student placements through Industry linkages.